



Events Officer

Role

- Plan and deliver the annual bridge panel event, the Young Global Business leaders case competition, student workshops and other events
- Communicate with various stakeholders including industry professionals, university management and other clubs and societies
- Work closely with the Culture Bridge National Team and the Events teams at each university to coordinate, plan and deliver events throughout the semester

Time commitment

- 3-4 hours per week
- 1 hour weekly team meeting

Who we are looking for

- Excellent communication skills
- Excellent personal organisational skills
- Keen interest in managing and organising events
- Some experience in planning or running an event
- Creative mindset
- Passion for improving cross-cultural interaction between domestic and international students

Benefits

- Hands on experience in planning and executing a variety of events
- Liaise with industry professionals, University officials and other clubs and societies
- Work with a select team of high achieving university students
- Be involved in one of Australia's pioneering organisations engaging with one of the country's most significant present-day challenges

How to Apply

- Upload a **cover letter** noting why you want to join Culture Bridge and why you are suited for the position
- Upload a copy of your **Resume/CV**
- Email to info@culturebridge.com.au